

**2025 ORGANIZATIONAL MEETING**  
**TOWN BOARD AGENDA**  
**THURSDAY, JANUARY 2, 2025 at 6:00 P.M.**  
**TOWN OF NEW HARTFORD MUNICIPAL HALL**  
**8635 Clinton Street, New Hartford, New York**

- I. **ORGANIZATIONAL MEETING – SUPERVISOR MISCIONE**
- II. **BOARD MEETING MINUTES**
  - a. December 11, 2024
  - b. December 17, 2024
- III. **PRESENTATIONS/PUBLIC COMMENTS**
- IV. **REPORTS OF TOWN DEPARTMENTS**
  - a. **Town Clerk**
    - 1. 2025 Taxes begin January 1, 2025 – Disbursed Warrant
    - 2. Westmoreland FD Raffle Consent (Sangertown Square)
  - b. **Police Department – Chief Ronald Fontaine**
    - 1. Police Officer Appointment
  - c. **Highway Superintend Richard Sherman**
    - 1. New Employee
- V. **MATTERS SUBMITTED BY COUNCILMEN**
  - a. **Councilman Tehan**
    - 1. Clintonview Apartments
    - 2. Town of New Hartford Tax Rolls
  - b. **Councilman Reynolds**: RESPONDED NO AGENDA ITEMS
  - c. **Councilman Latini**: RESPONDED NO AGENDA ITEMS
  - d. **Councilman Messa**
    - 1. Employee Job Descriptions – Town Clerk’s Office
    - 2. Town Board Meetings
      - a. Decorum
      - b. Public Comments
      - c. Presentations
- VI. **MATTERS SUBMITTED BY TOWN SUPERVISOR**
  - a. **Town Supervisor**
    - 1. Set Panel for Clintonview Apartments
    - 2. Vouchers
    - 3. General Security Agreement (Supervisor Signature)
    - 4. Library Appointments
      - 1. Alexander Turner
      - 2. Kirsten Campbell
  - b. **Town Attorney**